



**GRAND VALLEY PUBLIC RADIO COMPANY, INC.
BOARD MEETING AGENDA & MINUTES**

Meeting Date:	5/27/20	Location:	Via Zoom	Start Time:	5:37 PM	End Time:	6:55 PM
Attendees							
x	Ginger Mitchell (President)	o	Laureen Cantwell	x	Cyrene Jagger (ED)		
x	Joe Gudorf (VP)	o	Maria Rainsdon	x	Shea Bramer (Prospective Board Member)		
x	Barry Barak (Secretary)	x	Mike Spradlin				
o	Harry Griff (Treasurer)	x	Julie Van Hoek				
		x	Steve Weseman		x = present; o = absent		

Board Meeting Agenda			
Topic	Pre-read	Presenter	Duration
1. Welcome Shea Bramer/Background Overview		Ginger/Shea	10 mins.
2. Confirm Approval of April Minutes	April Minutes	Ginger	2 mins.
3. Executive Director Report			
• Presentation of April Report	ED Report	Cyrene	15 mins.
• Discussion of Report Format			10 mins.
4. Financials / EMC Report	Financials EMC Report	Harry/Steve	15 mins.
5. Future Meeting Format & Timing, Annual Meeting		Ginger	10 min
6. Board Membership		All	10 Min

Board Meeting Minutes

1. **Welcome** – Meeting called to order by Ginger at 5:37 PM MDT. Members were attending via Zoom.

2. **Confirm Approval of April Minutes -**

Motion: Mike

2nd: Steve

Vote: Unanimous approval

3. **Executive Director Report** – Cyrene’s April Report was distributed for review prior to meeting

- Additional comments:

-- Radio Room (RR) closed until 7/1

-- “Leads Group” has been formed, and initial meeting scheduled, to discuss ways to promote RR usage, e.g., wedding receptions. Julie and Cyrene are directing the effort.



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1. Welcome (resumed) –

- Shea Bramer, potential Board member, joined the meeting. Member introductions and greetings were followed by Shea discussing his personal and professional background, as applicable to KAFM.

3. Executive Director Report (resumed) –

-- Audit submission deadline for CPB is 5/31. Deadline extension is available. It is the sense of the Board that Cyrene should request an extension, even if it may end up not being needed by Wendland CPA.

-- A bid for use of the RR for a Facebook livestream has been revised and the room rented

- Discussion of Report Format

-- Desired items:

--- Operations

--- Staff Reports (new item)

--- Fundraising & Grants

--- Underwriting, add category counts - existing, new, changes, drops

--- Membership, add category counts - existing, new, up-sales

--- Events/RR

4. Financials / EMC Report –

- Financials – Harry’s email synopsis and commentary was distributed for review prior to meeting

-- Positive assessment from Harry, with questions re: payroll variance and UW targets

-- Cyrene and Ginger reviewed payroll variance and UW targets and found no underlying concerns

--- Payroll: Ramona had budgeted an excess carryover from projections

--- UW: Cyrene and Ramona to regularly consult and assess likelihood of achieving targets

-- Discussion of cash and trade underwriting purposes and practices

- EMC Report – Steve’s report was distributed for review prior to meeting

-- Positive assessment from Steve; three fixes made during monitoring review

- Approve the Financial and EMC reports

Motion: Joe

2nd: Steve

Vote: Unanimous approval

5. Future Meeting Format & Timing, Annual Meeting –

- Unanimous agreement to continue monthly BOD meetings on 4th Wednesdays at 5:30 PM

- April Annual Member Meeting has been delayed due to Mesa County COVID gathering size limits

COVID-related Ad Hoc Comments –

- Discussed moving federal stimulus monies to interest bearing accounts until used. No action taken or recommended.

- CARES Act Stabilization funds are unrestricted

6. Board Membership –

- Shea indicated his interest in joining the BOD. He will take some time to further consider the commitment.

---- Adjourned: Ginger dropped the gavel at 6:55 PM.