



**GRAND VALLEY PUBLIC RADIO COMPANY, INC.
AGENDA – NOVEMBER BOARD MEETING**

Meeting Date:	Nov. 12, 2016	Location:	DWMK Office	Start Time:	_12:15_ PM	End Time:	_1:20_ PM
Attendees							
x	Barbara Butler	x	Joe Gudorf	x	Cliff Sprinkle		
x	Jenn Clark		Marsha Kosteva				
x	Paula De Groat	x	Ginger Mitchell				
x	Harry Griff	x	Patti Roberts	x	Ramona Winkeller, Ex. Dir.		
Agenda Topic				D/I*	Pre-read	Presenter	Duration
1. Call to Order/Agenda Review				I			
2. Approval of Minutes – <i>The October Minutes were approved as written.</i>				D	Oct. minutes		
<ul style="list-style-type: none"> Financials and ED Report Review of Oct. financial report- Fall member drive @ \$25,000. Grant income is down due to GJ grant not received. Zombie Prom- 399 people. Generate \$5,000. Revenue came in below budgeted (\$10,000). Status re: Annual CPB Requirements (see below) Underwriting is up. Expenses: under \$40k on payroll. Total expenses are \$39,000 under budget for the year. <p>ED Report:</p> <ul style="list-style-type: none"> CPB-we are level B which requires \$275,000 in annual revenue. We will meet that for 2016. We have art auction sponsorships for \$6,000 so far. End of year donation letter will go out around Colorado Gives Day. Holiday Open House – December 8, 20016 Reviewed events for rest of year. We are pursuing a second request for translator in the Redlands/OM area <p>Budget review: Ramona provided an overview. We did a “first-look” and will meet for a final review and adoption at the January 2017 Board meeting.</p>				D/I	Oct. financials Draft Budget	Ramona	
3. Board Committees				D		BRB	
<ul style="list-style-type: none"> To be determined at Retreat 							
4. Other Business –				D	COI Policy	BRB/Ginger	
<ul style="list-style-type: none"> Conflict of Interest Policy – Harry suggested striking references to employees or officers. The Policy is for Board Directors only. Harry/Joe moved and 							

* D - Decision I - Information



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<p>second to adopt the policy.</p> <ul style="list-style-type: none"> Elect Treasurer – moved and second to appoint Paula DeGroat as Board Treasurer. Joe will be actively involved as well and participate in the Finance/Audit Committee. 				
<p>5. Personnel Issue(s): Executive Session</p> <ul style="list-style-type: none"> Year End Bonus 	D/I	N/A	BRB/Ginger	

Notes re: Action Items from last meeting:

Task	Volunteer	Timeline	Status
New board member orientation will be scheduled prior to the retreat.	Ramona	November 10, 2016	Completed
BOD will discuss Board Committees at the annual planning meeting	BOD	November 2016	Completed

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