



**GRAND VALLEY PUBLIC RADIO COMPANY, INC.
MINUTES-AUGUST BOARD MEETING**

Meeting Date:	Aug. 11, 2016	Location:	KAFM Radio Room	Start Time:	5:35 PM	End Time:	6:40 PM
Attendees							
	Barbara Butler		Ginger Mitchell	x	Ramona Winkeller, Ex. Dir.		
x	Harry Griff	x	Patti Roberts				
x	Marsha Kosteva	x	Cliff Sprinkle				
Agenda Topic				D/I*	Pre-read	Presenter	Duration
1. Call to Order/Agenda Review				I			
2. Approval of Minutes – <i>The July Minutes were approved as written.</i>				D	July minutes		
3. Financials				D/I	July financials	Ramona	
<ul style="list-style-type: none"> • Review of July financial report—<i>This is the first month that we are ahead of budget in Underwriting. Great job, Ramona! Ramona will revise/amend July financials to show line items that are budgeted throughout the year. Zombie Prom and Radio Daze budget projections will be listed prior to the events taking place to give us an overall picture for the year.</i> <p>Status re: Annual CPB Requirement- <i>Discussion about the numbers reported for UW Trade for 2015 in the tax return. The board asked Ramona to invite Jeff Wendland to the September meeting to discuss further.</i></p> <p>Fundraisers:</p> <ul style="list-style-type: none"> ▪ Raffle(s) update- <i>\$1500 in proceeds from 50/50 raffles.</i> ▪ Radio Daze- <i>we sold over \$500 in raffle tix on-line so far. The car was sold for \$1500. We are hoping to reach \$5,000 plus in raffle tix for the event. Expect beer sales around \$2500-3,000.</i> ▪ Fall Membership Drive-<i>Dates: October 7-14. We received \$1500 in memberships so far.</i> 							

* D - Decision I - Information



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<p>4. Strategic Planning & Goal Review</p> <ul style="list-style-type: none"> ○ Improve Technical Support -TABLED ○ Work with technical support team to improve signal, broadcasting technology, etc. ○ Serve as liaison between the technical team and board ○ Board Member Recruitment –see agenda item # 6. ○ Activate Nominating Committee ○ Identify skill sets needed to round out board membership ○ Update and send out skills inventory matrix for board member input on skill categories ○ Revise skills inventory and send back to board for input on current board skill sets ○ Identify desired skills to be recruited ○ Determine how many and nature of board openings (i.e., member elected or board appointed) to be filled by April ○ Recruit prospective board members who possess desired skills 				
<p>5. ED Report-</p> <ul style="list-style-type: none"> ● <i>Ramona attended a training session on Quick Books and is planning on taking some additional classes targeting on certain topics in QB.</i> ● <i>Staff is working on updating QB and files.</i> ● <i>The station computers were upgraded to Windows 10.</i> ● <i>We are moving forward on the translator and placing the order for the equipment. Continuing with outreach events: farmer’s market, Palisade Brewery.</i> 	I		Ramona	
<p>6. Board Member Recruitment –update.</p> <p><i>Marsha send a packet of info to Mark, a prospective member. She will keep us posted on his interest.</i></p> <p><i>Cliff mentioned a potential new board member with a financial background. He will follow up with Ramona to coordinate getting board information/application to him.</i></p>	D/I			

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7. Personnel Issue(s) if any: Executive Session	D/I			10 minutes
8. Board Committees – Tabled until September <ul style="list-style-type: none"> • Discuss possible committees for this board • Assign committee roles 	D	Committees of Nonprofit Boards	Ginger	_____minutes If time allows
9. Other Business – EMC (Cliff)-All is in order except for some housekeeping items. The accounts are reconciled. Q1 and Q2 are complete.				

Notes re: Action Items from last meeting:

Task	Person Volunteering	Timeline	Status
Ramona will re-run July financials	Ramona	September 8, 2016.	

* D - Decision I - Information