



**GRAND VALLEY PUBLIC RADIO COMPANY, INC.
BOARD MEETING MINUTES**

Meeting Date:	June 9, 2016	Location:	KAFM Radio Room	Start Time:	5:30 PM	End Time:	7:10 PM
Attendees							
<input type="checkbox"/> Barbara Butler xHarry Griff xMarsha Kosteva		xGinger Mitchell xMichael Piontkowski xPatti Roberts		xCliff Sprinkle xRamona Winkeller			
Agenda Topic				D/I*	Pre-read	Presenter	Duration
1. Call to Order/Agenda Review 5:35 pm				I		Ginger	2 minutes
2. Approval of Minutes -Harry/Marsha approved as written				D	May minutes	Patti	3 minutes
3. Financials				D/I	May financials	Ramona, Ginger	10 minutes
<ul style="list-style-type: none"> • Review of May financial report <ul style="list-style-type: none"> ○ Significant issues: <i>Major donations behind, spring drive is below budget but ahead of last spring. Off-air fundraising is up due to in-kind. Radio Room concerts ahead; \$19,000 income; repairs and maintenance is up. Total expense is under \$12,000 for the year. Translator capital campaign is listed as Engineering Other for expense. Ramona will add a line item for Palisade Translator Income. Ramona will continue to be aggressive with selling underwriting both in-kind and cash.</i> ○ Status re: Annual CPB Requirement-in ED Report ○ Fundraisers: (will be addressed in ED report) <ul style="list-style-type: none"> ▪ Raffle(s) update ▪ Radio Daze ▪ Fall Membership Drive 							
4. Strategic Planning & Goal Review				D/I	2015/16 Strategic Goals Draft Operations Calendar	Ginger, Ramona	25 minutes
<ul style="list-style-type: none"> • <u>Improve Financial Health</u> <ul style="list-style-type: none"> ○ Discuss balloon payment and other financial obligations-Ramona handed out a copy of the Memorandum of Understanding. Payment due in 2022. Current balance is \$211,000. Ramona will talk with our auditor to see the impact on paying additional monthly amount to pay down this payment. ○ Introduce operations calendar-Ginger showed a calendar that Ramona is working on to keep us on track during the year. ○ Set Goals re: <ul style="list-style-type: none"> ▪ Membership-tabled ▪ Underwriting-tabled 							

* D - Decision I - Information



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<ul style="list-style-type: none"> • Strengthen Volunteer Base <ul style="list-style-type: none"> ○ Hire and train a volunteer coordinator-<i>This is part of the new Ops Coordinator duties. Betty is working on this.</i> ○ Reestablish message re: need for volunteers ○ Complete and issue volunteer manual ○ Reinstate requirement for programmers to be members of KAFM and provide additional volunteer support ○ Recruit more programmers ○ Reestablish culture of gratitude 				
<p>5. ED Report Operations Assistant hired-Betty Reese. <i>She brings lots of great experience.</i> CPB grant was submitted on time and we received the first payment today. Gay and Lesbian Fund grant is submitted-requested \$6,000 Colorado Gives-put in for this year. Sold VW Bug Parking lot resurfaced-\$3800 in-kind donation-Colorado Asphalt. Working on reducing credit card fees. Brought in Underwriting \$6,000. Lots of renewals. Translator Fund-\$6,096 committed (ether received or promised). Whole project expense is \$12,000. Cash Raffle at Palisade Bluegrass. Split the pot up to \$969. (96.9 is the Palisade frequency). Raffle for KAFM local summer celebration to be given out at Radio Daze. One large prize with many gift certificates from local businesses. Two Radio Room shows with \$1600 in revenue.</p>	I		Ramona	15 minutes
<p>6. Board Member Recruitment-</p>	D/I		Marsha,	5 minutes

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<i>Marsha's potentials are still in the running. A bookkeeper/former mortgage banker. Barb is still talking with Anna Delaney.</i>			others	
7. Board Development <ul style="list-style-type: none"> Ginger reviewed possible topics for development Discuss frequency and timing 	D/I	TBD	Ginger	5 minutes

8. Board Committees <ul style="list-style-type: none"> Discuss possible committees for this board Assign committee roles 	D	Committees of Nonprofit Boards	Ginger	15 minutes
1. Other Business <ul style="list-style-type: none"> ED performance and salary review- Ginger shared history of Ramona's time as ED, salary info. 	D			10 minutes

Notes re: Action Items from this meeting:

Task	Person Volunteering	Timeline
Financials will be revised to include a separate line item for the Palisade Translator Income	Ramona	July Board Meeting
Checking with accounting firms/CPAs/bookkeepers in town to see if they are interested in being on the board.	Marsha and Harry	On-going

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